



Mikhulu Child Development Trust
PBO 930060969
www.mikhulutrust.org

Programme Manager: New programmes and Innovation

Opportunity closing date: 17 February 2021, 12pm

Employment type: Permanent

Location: Cape Town

Commencement Date: 1 April 2021

Mikhulu Child Development Trust is an NPO working in early childhood development – our passion and expertise is in supporting children’s cognitive and socio-emotional development, through developing evidence-based interventions for parents. We are known for our rigorous focus on quality and high-impact programmes.

Over the next few years, we will mainstream evidence-based support for families into government policy and practice, and across civil society.

We aspire to an agile and reflective style of work, requiring high levels of independence, productivity and decisiveness within a collaborative and accountable environment. We are looking for a high performing individual to join our team as the Programme Manager for New programmes and innovation. The role will focus on adapting and re-developing existing programmes, and testing and implementing them. This role requires an entrepreneurial working approach, while still being focused on quality, impact and scale. The successful applicant should be comfortable working with uncertainty and frequent change.

Key high-level responsibilities include:

- Strategy development
- Programme ideation, development, delivery and management
- Partnership development and relationship management

Minimum requirements:

- Relevant degree in Social Sciences or related field;
- Proven relevant experience managing people and programmes is advantageous;
- Minimum 5 years’ relevant experience;
- Experience in NGO and/or ECD sectors would be advantageous;
- Good verbal and written English skills; isiXhosa or Afrikaans would be advantageous;
- Excellent communication and interpersonal skills, including cultural sensitivity;
- Strong IT skills, including relevant computer literacy in MS Office.



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Competencies

- Proven abilities in:
 - o Strategy development and systems thinking
 - o Being innovative and “savvy”
 - o Working independently
 - o Being outcomes oriented and meeting deadlines
 - o Planning and organizing
- Proven experience in:
 - o Problem identification, analysis and solution design
 - o Conceptual design and detailed design
 - o Community engagement
 - o Research, data analysis and results interpretation
 - o Monitoring and evaluation

Characteristics/traits:

- Passionate individual wanting to create lasting positive social impact
- Driven towards personal and career growth
- Able to learn fast and pivot as needed
- Comfortable in an agile working environment
- Strong ethical compass
- Good interpersonal skills

Driver's Licence and own vehicle as well as the willingness to travel and willingness to work in low-income areas.

Please send maximum 4-page CV and motivation letter to info@mikhulutrust.org by midday on 17 February 2021. Applications should demonstrate why you'd be a good fit for **this** role. Applicants should be available for interviews between 18 February and 25 February.